

Mt. Moriah United Methodist Church



Service Opportunity Directory

Nov 2017

MT. MORIAH UNITED METHODIST CHURCH

Mission, Vision, Core Process, & Strategic Plan

MISSION

We lovingly *invite* people into a relationship with Jesus Christ, *equip* them with a faith in Him that works in real life, and *send* them into the world for service in Jesus' name.

VISION

Encouraging people of all ages and backgrounds to nurture an authentic relationship with Jesus Christ through our focus on relationships, creative arts, youth programming, small groups, and community engagement.

CORE PROCESS

Invite

God invited us into a relationship with Him, and calls Christians to invite others, as we work for the transformation of the world.

Equip

God has equipped us for the work of ministry by transforming us into a house for the Spirit, and calls us to invest in the spiritual growth of other Christians, and to take steps to grow and deepen our own faith.

Send

God has sent us back out to proclaim the good news of the gospel and to share the story, to tell people of a day when we walked in darkness, when we were a nobody, when we were without mercy, and how, through the grace of God, we have come to walk in the light, gained a new identity, and received mercies upon mercies.

STRATEGIC PLAN

We dream to become a mission minded church that is focused on making disciples of Jesus Christ for the transformation of the world.

We dream to be a church where people of all walks of life are lovingly invited into a relationship with Jesus Christ.

We dream to be a church that is equipping the saints for ministry, building up the body of Christ, nurturing people in faith, teaching them about Jesus, and leading people to spiritual maturity.

We dream to be a church that is prayerfully, peacefully, and relationally sending people out into our community and world to proclaim the good news of Jesus Christ.

We dream to be a vision driven church that examines current realities, identifies needs, and works to fill those needs, as we seek to advance our mission.

We dream to be a united people who seek to live out our call with humility, gentleness, patience, peacefulness, and love.

Administrative

(Attendance, office help, finances, mailings, answer phone, etc.)

#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Office Servant	Assist office personnel as needed. Tasks could include copying, answering telephone, sorting, stuffing, mailing, etc.	4-8	Average of 1-2 times per month	2-3 hours per session
	Office Servant PLUS	Willing to cover the office responsibility if office staff need to be away, answer calls and take messages, etc	1-2	Varied	4-8 hours per session
	Attendance Keeper	Record attendance names/numbers for Sunday worship services in database Compile list of 1 st time visitors for follow up connection.	1-2	Weekly	2-3 hours per week
	Mailing assistance	Willing to help when a large mailing needs to be prepared. Includes monthly newsletter.	Unlimited	As needed	TBD

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Adult Discipleship Ministry

(lifegroups, classes, men's/women's ministry activities, etc.)

#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Adult Study Leader	Prepare and lead Bible based lessons to encourage other adults to grow in their faith (topics approved by Adult Discipleship Director)	5-6	Determined by subject matter and Servant	As required (class length & prep times determined by Servant Leader)
	Support Groups	To provide an opportunity for small group belonging, support, and spiritual growth INCLUDING Life Groups that meet either weekly or biweekly	Unlimited	TBD	1-2 hours/week
	MMUMC Man2Man	Men's discipleship group, meets for events that include fellowship and life application	Unlimited	2-3 events each year	4-8 hours per event - so far each event has included FOOD too!

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Church Building and Grounds Care

.(Gardening, maintenance, housekeeping, painting, etc.)

#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Handy Person	Small maintenance tasks around the church properties such as trimming trees, small electric and plumbing jobs, light construction, and other small tasks.	Unlimited	As needed	Dependent on the job at hand.
	Operation "Adopt an Area"	Any team, group or individual can "Adopt an Area" of property and commit to care for it any time during a designated period. Grounds cleanup, raking leaves, mulching, etc.	Unlimited	As needed.	Dependent on job at hand

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Communications

(Website, newsletter, photo or video, publicity, sign messages, etc.)

#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Publicity	Write articles for the monthly newsletter, The Connection. Coordinate information placement in the local newspapers.	2-4	Monthly or bi-monthly	1-2 hours per article
	Church Photographer	Take photographs of various church activities, special events, etc.	1-2	As needed	About 2 hours per month
	Web Servant	Maintain web ministry	1-2	As needed	1-2 hours per session
	Historian	Compile and maintain record of events and activities significant in the history of Mt. Moriah Church	1-2	As needed.	As needed.

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Congregational Care Team

(Visit homebound, hospitals; meals; assist seniors, etc.)

#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Visitors to Shut-ins	Visit one assigned person confined at home, nursing home, or otherwise unable to attend church functions. Provide communion elements to individuals.	20	Once or twice a month	1-2 hours plus quarterly training
	Phone calls to shut-ins	Regular check in calls reported to Care Team Coordinator	Unlimited	As often as needed to develop care relationship	Up to 1 hr per call
	Transportation Servant <i>Providers are NOT reimbursed for mileage/gas.</i>	Provide transportation for medical appointments, grocery shopping, prescriptions, church events, etc.	20	Once a month	2 hours
	Flower Delivery	Deliver donated arrangements to individuals	1-3	as needed basis	1 hour per delivery

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	Small home repairs	Perform small home repairs for those unable to do those tasks. Requestors pay for material and supplies	10	Once a month	2 hours
	Casserole Ministry	Provide meals or portions of meals to those temporarily in need. Persons providing this service should be able to follow instructions pertaining to dietary requirements	10	As needed	2 hours
	Funeral Hospitality	Assist in serving lunch to bereaved family and friends. Assist in setup and cleanup as needed.	3-4 (group size determines need)	As needed	4-5 hours per luncheon.

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Fellowship Activities

(Work with families, singles, senior adults etc.)

#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Vagabonds	Open to Seniors retired from “pay-for-work.” Monthly brown bag meeting, travel, support, caring, monthly lunch at local restaurants, annual mystery trip and other one day trips	Unlimited	Monthly meetings plus special events	1 ½ hours monthly plus travel time
	AMA's (Almost Mature Adults	Open to from “not quite retired” to “recently retired adults who gather for fellowship, fun care, support and FOOD.	Unlimited	Monthly activity plus special service projects	3 hours per month
	Family Ministries	Sponsored programs and events provide fellowship activities for the entire church family throughout the year. Events include pancake breakfast, Fall Festival, Easter Egg hunt Taste of Mt Moriah, social dances, etc.	Unlimited	As scheduled	1 hour to your availability

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Hospitality- First Impressions

(Usher, greeter, welcome visitors, parking, etc.)

#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Outside Greeters,	Welcome people as they arrive at the covered veranda. Assist anyone from parking lot as necessary. Be alert for newcomers.	24	One Sunday each month for 12 months	30 minutes prior to start of worship
	Inside Greeters,	Welcome people as they arrive in the narthex. Assist them in finding classes, nursery, answer questions, etc. Be alert for newcomers.	24	One Sunday each month for 12 months	30 minutes prior to start of worship
	Information Table Host,	Welcome people at the information table. Distribute information, answer questions, be alert for newcomers	24	One Sunday each month for 12 months	30 minutes prior to start of worship
	Hospitality/ Coffee Table	Be sure welcome table is stocked with supplies, and coffee is fresh and hot for services	2-16	if enough willing to serve could be once a month	Prep 30 min prior to worship, clean up within 30 min of end of worship

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Missions - Outreach

.(Appalachia Service Project, Inter-Parish Ministry, food pantry, etc.)					
#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Christmas Anonymous	An annual mission providing Christmas for the needy. Servants shop for food, clothing, toys, etc., then sort and wrap.	Unlimited	Annually prior to Christmas	Coordinator assigns tasks that vary in length
	SEM & Inner Parish Ministry	Delivery of donated food and non-perishable items to the pantries	3-5	As needed	1-2 hours per delivery
	Dinner for Saul's Homeless Shelter	We deliver a meal the 2 nd Saturday of each month. Individuals and/or groups are asked to prepare a meal to serve 35-40 people, and bring to Learning Center where it will be delivered to the shelter	12 teams	Meals provided once a month, but different groups handle one month at a time	Varies according to meal prep
	Purls & Chains	Knitting & crocheting items for others	Unlimited	Once/week	2 hours per week

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	ASP (Appalachian Service Project)	Renovation and repair of homes in an Appalachian area. Hands on mission for youth 14 years or older with adult team leaders	Unlimited	Annually, usually in June	1 week plus training and team building
	United Methodist Women	General meetings open to any woman of any age. Business, information and entertaining programs. Sponsor 2 circles (smaller units) - Jochebed, Susanna. Fellowship, support, Bible study, mission projects, food and fun	Unlimited	Monthly general meeting and circle meeting. Annual Rummage sale April	1 hour and up to your availability
	United Methodist Men	General meeting open to any man of any age. Fellowship, support, food and diverse projects; e.g., Spaghetti Dinner, golf outings, Steak & Chicken Fry, Soup/Chili Fest.	Unlimited	Monthly general meeting plus special events	1 1/2 hours monthly, 3-4 hours per event

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Music/Creative Arts

(Choir, drama, play hand-bell choir, assist children's music, etc.)

#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Adult Choir	Sing at worship services, and at special services. Rehearse every Wednesday 7:30 - 9:30 pm.	Unlimited	Each Sunday, Sept - May plus rehearsals	2 ½ - 3 ½ hours per week
	Prior Choir	Summer choir program. Meet before service in which you sing. See Music Director for details.	Unlimited	Occasional Sundays June - August	1 ½ - 2 ½ hours per week
	Special music, musicals and drama	Share vocal and instrumental talents. Act, sing and dance in God centered dramas & musicals	Unlimited	During summer and as announced	Rehearsal and performance
	Handbell Choir	Ring handbells during worship services. Rehearse weekly.	16	As announced plus weekly rehearsal	Rehearsal and performance
	Praise Band	Play periodically at Rehearse every Wednesday 6:00 - 7:15 pm	Unlimited	Periodic performances as announced	Rehearsal and performance

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	Hands of Praise & Heritage Singers	Signing Choirs An opportunity to praise the Lord through the use of singing & sign language. Members from the very young (elementary school) to the not so young, but willing to learn!	Unlimited	Rehearsal & periodic performances	Rehearsal 1 hour per week. Performances announced
	Liturgical Dancers	Praise and worship God through liturgical dance.	Unlimited	Rehearsal & periodic performances	Rehearsal 1 ½ hours per week. Performances vary.
	Rainbow Ringers	Children and youth handbell choir	Unlimited	Rehearsal & periodic performances	practice bi-monthly during one service and participate in worship services

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Prayer Ministry

(Prayer tree, prayer vigils, coordinate prayer requests, etc.)

Let's be a praying church! Let's develop a personal relationship and great and mighty things will happen in our lives and in the lives of those we pray for and with, and in the life of Mt. Moriah.

Hear Our Prayer Emmanuel – Prayer time after Sunday worship services.					
#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	HOPE Prayer Steward	Coordinates and schedules the Prayer Servants for each Service	1/year	yearly	Varies
	HOPE Prayer Servants	Will lead the prayer time immediately following each Sunday Service.	4-6 per Sunday	Once a month	Varies
	HOPE Prayer Warriors	Those who will join the prayer servants after each service..	Unlimited	Opportunities each week	15 minutes
Prayer Ministry					
	Prayer Servant (email)	Pray for members & friends, the world, Mt. Moriah's programs, etc. as requests are received by email	Unlimited	Normally requests received once daily	Varies
	Prayer Request Replier	Write notes to those who have requested prayer.	Unlimited	Weekly	Varies

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Smallest Students

(Nursery, Childcare, etc.)

#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Childcare Coordinator	Assign nursery Servants to assure nursery is staffed for	1	As needed.	Approximately 1-3 hours per month; weekly
		Sunday worship; recruit Servants if necessary.			10-15 minute nursery check.
	Childcare Nursery Workers	Arrive in nursery 15 minutes prior to start of worship and provide loving care to infants through age 3.	4-8	As needed; minimum of once per month	1 ½ hour per service

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Student Ministry

(Teach or assist grades K-5, middle school, Vacation Bible School, etc.)

#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Sunday School Youth/ LIFEBOAT Children Teacher	Prepare and lead age appropriate lessons from a standard curriculum	9-10 Pre-school through high school	Weekly during the given term during the program time on Sunday	1-3 hours per week (includes preparation time each week)

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	Sunday School Youth/ LIFEBOAT Children Aide	Assist lead teacher with the Sunday school lesson	9-10 Pre-school through high school	Same as above	1-2 hours per week
	Youth or Children Substitute Teacher	As needed in a classroom	5-6	Same as above	1-2 hours as needed
	Vacation Bible School (VBS)	Plan, coordinate, teach, assist, serve, sing, play, etc., during this summer family fun & learning time	20-25	Annually for 4 evenings in July or August	2 ½ hours each evening
	Youth Group Leader	Plan and lead regular meetings and special activities for Mt Moriah youth	2-4	Twice monthly	2-3 hours per week

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Worship

(Prepare communion, liturgist, altar preparation, stock pews, etc.)

#	MINISTRY	DESCRIPTION	SERVANTS NEEDED	FREQUENCY	TIME COMMITMENT
	Worship Liturgist	Lead congregation in the order of the worship service – announcements, scripture reading, offertory prayer, etc.	104	1 or more Sundays per year	1 -1 ½ hours per service
	Usher	Welcome worshipers, distribute bulletins and assist with seating. Collect offering and assist with communion as needed. Pick up waste and straighten pew racks following the service	96	Every Sunday for one month per year	1-1 ½ hours per service
	Media operator For services in Worship Center	Operate PowerPoint prior to worship and as needed during service. Appropriately adjust sound equipment for tone, frequency and volume. Record video of the worship service for our Youtube channel	12	Every Sunday for one month per year	1 – 1 ½ hours per service

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	Altar Team	Be sure altar candles and wicks for the candlelighter are stocked, change parament cloths as required by the liturgical season	2-4	As needed	1-1 ½ hours
	Pew Patrol	Be sure envelopes, attendance pads or contact cards and prayer cards are straightened and stocked for the next worship service	2-12	Weekly to every two weeks	1-1 ½ hours
	Communion Preparation	Prepare elements for communion. Clean and properly store tray, plates, cups, etc.	2 or more	Once per month	1 ½ hours per service
	Communion Servers	Assist Pastor with serving communion elements during Sunday worship	24	First Sunday of month, once or more per year	1 - 1 ½ hours per service
	Acolyte	Light candles prior to worship and extinguish candle after worship	2 per Sunday	One Sunday per month	1 - 1 ½ hour per service

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